

JOB OPPORTUNITY

Franchise Tax Board is an equal employment opportunity employer to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, or sexual orientation.

☒ Permanent
Full-time

☐ Permanent
Intermittent

☐ Limited-term
(Temporary)
Length ____

☐ Formal Training
and Development
Assignment

Position Title: Project Lead

Classification: Assoc/Staff ISA or Assoc/Staff
Programmer Analyst

Location: Central Office, Sacramento

Section/Unit: TSAB/Imaging Services Section

Salary Range: Based on classification

Number of Vacancies: One

Job Description: (includes typical duties)

Under the general direction of the Data Processing Manager II, the applicant will be responsible for providing project guidance and leadership, developing documentation, and conducting research and analysis for IPACS (Image Processing and Cashiering System) and related systems. IPACS is a mission-critical, image-based, client-server system that integrates hardware, vendor software, an Oracle Database, and FTB's own applications to cashier and process payments and returns. The applicant will be primarily responsible for documenting detailed system design for new projects. This includes project planning, working with clients and staff on business requirements, working with system architects on design, and overseeing the implementation process. Secondary duties include research and analysis for planned and conceptual system projects and providing guidance and leadership during ongoing section projects.

Required Knowledge, Skills, Abilities:

- Ability to provide quality customer service, communicate effectively and maintain cooperative relationships
- Willingness to accept change and adapt accordingly.
- Ability to work both independently and as part of a team.
- Ability to perform detailed analysis, define technical problems, and recommend effective solutions
- Good written and verbal communication skills
- Ability to multi-task
- Self-motivated, enthusiastic, and responsible

Desirable Experience/Qualifications:

- Knowledge of FTB's programs, policies, and procedures
- Knowledge of FTB's project management and procurement processes
- Knowledge of the System Development Life Cycle
- Experience with .Net, Oracle, Structured Query Language (SQL), and Client Server systems
- Knowledge of Taxpayer Information and Return Validation Systems

Please note that interviews may be conducted but no job offers will be made until the Budget Act is passed, per Executive Order S 09-08

To be considered for this Job Opportunity, applicants must have permanent civil service status, be reachable on an employment list or have reinstatement eligibility. Applications will be screened and only the most qualified applicants will be interviewed.

Mail or hand deliver your application by: Until filled

Contact Person: Karen Salcedo

Telephone # 916-845-6307

Address: PO Box 550, Sacramento, CA 95812-0550, Atten: Karen Salcedo

Special Instructions: Include STD 678, resume, and copy of eligibility. FTB employees please hand deliver to Karen Salcedo at coordinates LA2D-A17-B01 or mail to M/S L-240.

"Exempt from the Freeze" **IMPORTANT INFORMATION** As required by the Department's rules of conduct, all employees of FTB must be in compliance with the California Revenue & Taxation code. During the background investigation portion of the hiring process, FTB will review return information to verify California State income tax compliance. Any failure to comply with the California Revenue & Taxation code may prevent you from being hired at FTB. If you think you may have any potential tax compliance issues, please call 1-800-852-5711 to resolve them prior to seeking employment with FTB.

Special requirements and instructions: All applicants not currently employed with the Franchise Tax Board will be subject to a pre-employment background investigation. The investigation consists of completion of a pre-employment questionnaire, fingerprinting, and an inquiry to the Department of Justice to disclose criminal records.

Assistance for persons with disabilities: We comply with the Americans with Disabilities Act. Persons with hearing or speech impairments please call TTY/TDD (800) 822-6268.